



Risk Assessment for Holmer Green Football Club – Covid-19

For all Junior teams.

Refer to separate document for senior team risk assessment.

Description of Assessment	Coronavirus (COVID-19)				
Location	Holmer Green FC, 87 Watchet Lane, Holmer Green, HP15 6UF				
Teams	All Junior Teams: All teams aged under 16 years. See separate document for Senior Teams				
Assessors Name 1	Stephen Powell	Assessors Position	Administrator	Document Effective Date	1 st August 2020
Assessors Name 2	John Ostinelli	Assessors Position	Club Secretary		
Signed Off By	Rob Shed	Signatory Position	Chairman		
Next Review	Ongoing - As per Government Guidelines	Document Version	2.1		

RISK / HAZARD	RISK AREA	WHO MAY BE AFFECTED	CONTROLS REQUIRED	ACTION BY WHOM	COMMENTS	DATE COMPLETED
Passing on COVID-19	Symptomatic prior to attending venue (or attending an away match)	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators • Parent / carer 	<p>All players, officials, volunteers, and spectators must undergo a self-assessment for any Covid-19 symptoms. It is the responsibility of parents or carers to ensure that self-assessment has been completed by anyone under the age of 16. No-one should leave home to participate in or watch football if they, or someone they live with, has any of the following:</p> <ul style="list-style-type: none"> • A high temperature (above 37.8C) • A new, continuous cough • A loss of, or change to, their sense of smell or taste. • A sore throat • Loss or change in normal sense of smell • Feeling generally unwell • Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous two weeks <p>Anyone displaying the above symptoms should self-isolate for 14 days and initiate track and trace as per Government guidance</p> <p>Thermometer at the Football Club is available for all players, coaches, and parents</p>	Rob Shed (RS) to purchase thermometer	Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	



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Passing On COVID-19	Symptomatic after attending venue (or attending an away match)	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators • Parent / carer 	<p>If advised that anyone who has visited the club has developed Covid-19, the COVID-19 officer will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>Thermometer at the Football Club available for all players, coaches, and parents</p>	RS to purchase thermometer	Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	
Contracting or passing on COVID-19	Consent	<ul style="list-style-type: none"> • Players • Parent / carer 	By attending training and / or matches, it is assumed consent has been given by parent / carer. Coaches will contact parents and direct them to the latest Risk Assessment document on the clubs Website. If any parent / carer wishes to withdraw consent to participate in any or all activities at the club, they should notify the coach as soon as possible.	Coaches	Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	
Contracting or passing on COVID-19	Travel to venue	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Club Officials (Home) • Volunteers • Spectators 	<p>Where possible travel to games should not be made via public transport</p> <p>Players, coaching staff, and volunteers should arrange to travel to venue independently wherever possible. If carshare is unavoidable, where possible travel within your own support bubbles</p>		Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	



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Passing on COVID-19	Training	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Club Officials (Home) • Volunteers • Spectators 	<p>Competitive training can take place for all participants, in an outdoor setting provided this takes place in groups of no more than 30 (including coaches). Sessions may include multiple groups of 30 where groups can be socially distanced from each other.</p> <p>Any spectators at training sessions (including parents and carers) must be restricted to discrete six-person gathering limits and spread out, in line with wider government guidance, ensuring space for officials, coaches and substitutes</p> <p>Hand sanitiser should be used at the start and end of each training session. Players encouraged to bring their own hand sanitiser although club will also make sanitiser available for all</p> <p>The sharing of kit and equipment should be avoided, and participants should bring their own drinks or refreshments</p> <p>To aid with Track & Trace if required, Manager / Coach will ensure that names and contact details are obtained for all attending training sessions</p> <p>At the start of training the manager will give a safety briefing to remind players that they should be following the procedures set out in this document</p>		Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	



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Contracting or passing on COVID-19	Match Day - General	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) 	<p>As part of the team talk, the manager will give a safety briefing to remind players that they should be following the procedures set out in this document</p> <p>To aid with Track & Trace if required, Manager / Coach will ensure that names and contact details are obtained for all players attending the match</p> <p>Opposition to be reminded that they are responsible for recording names and contact details of all players, coaching staff and officials attending the match.</p>	Match secretary to remind opposition as part of the match confirmation process		
Contracting or passing on COVID-19	Match Officials (registration documents)	<ul style="list-style-type: none"> • Match Officials • Club Officials (Home) • Club Officials (Away) 	Where it is necessary to show opposition or officials a copy of any registration documents, this should be done electronically. Physical documents should not be shared	Coaches	Coaches to ensure they have electronic version of reg docs available on match days	
Contracting or passing on COVID-19	Match Officials (Payment)	<ul style="list-style-type: none"> • Match Officials • Club Officials (Home) 	Awaiting a FA / League review on moving to electronic payment to officials. Until this can be implemented, physical payments will continue, but hands should be washed / sanitised before and after the handling of payments			
Contracting or passing on COVID-19	Pre-Match Handshake	<ul style="list-style-type: none"> • Coaching staff (Home) • Coaching staff (Away) • Match Officials 	Until further notice, pre-match handshake is suspended. To be reviewed when Government relax restrictions			



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Contracting or passing on COVID-19	Match Equipment (balls, bibs, cones, etc)	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators 	<p>Equipment (balls, bibs, cones, corner poles, goalposts & pitch railings) must be regularly wiped down with appropriate cleaning equipment and cleaned thoroughly cleaned after every training session or match</p> <p>Balls leaving the field of play should not be handled by spectators. Anyone handling the ball outside the field of play should sanitise their hands</p> <p>Any ball leaving the field of play and touched by anyone other than players should be sanitised before re-use.</p>		Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	
Contracting or passing on COVID-19	Bar Area	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators 	The Holmer Green Sports Association (HGSA) bar has now re-opened and restrictions are currently in place. One-way systems are in operation as are social distance and cleaning procedures. All these measures are covered in the separate HGSA risk Assessment document (available on the Holmer Green FC website)		<p>HGSA risk assessment on HGFC Website</p> <p>Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website</p>	



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Contracting or passing on COVID-19	Toilets	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators 	<p>Toilets for players and coaching staff are available, opposite to the changing rooms.</p> <p>Toilets are also located in the main clubhouse (HGSA). The disabled toilet in the foyer area of the club will be in operation for ladies, baby change and disabled customers and the male toilets will only operate with a maximum of 3 in at any one time. The ladies toilets will be for staff use only due to social distancing measures.</p> <p>There will be regular cleaning being done by staff on shift of toilets. A rota will be in place in each toilet to show when they were last checked/cleaned. Toilets in the main clubhouse will have a deep clean before each day that the club is open. Toilets opposite changing rooms will have a deep clean before and after each home game.</p>		<p>Cleaning to be carried out by staff on shift.</p> <p>Deep clean to be carried out by cleaning staff</p>	
Contracting or passing on COVID-19	Field of Play	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials 	<p>Goal posts, corner poles, pitch railings should be wiped down before and after matches</p> <p>Team talk huddles should not take place</p> <p>Participants must not spit and should avoid shouting or raising their voices when facing each other</p> <p>During set plays, players are encouraged to avoid unnecessarily long set-up or close marking.</p> <p>Unnecessary contact during goal celebrations should be avoided</p> <p>Players and coaches should bring their own water bottles, drinks, or refreshments</p>		Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website	



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Contracting or passing on COVID-19	Tea Bar / Refreshment area	<ul style="list-style-type: none"> • Club Officials (Home) • Club Officials (Away) • Volunteers • Spectators 	<p>All surfaces should be cleaned and sanitised before, during and after use. A deep clean of the tea bar / refreshment area will be completed before and after each game</p> <p>Tea bar / refreshment staff should wash hands with soap or sanitiser regularly and thoroughly. Gloves will be worn by all staff while preparing and serving food or drink</p> <p>Customers will be served using the outside hatch / window. Hatch inside the clubhouse will remain closed until further notice.</p> <p>Signs will be displayed outside the tea bar / refreshment area reminding customers of social distancing requirement</p>	RS to arrange purchase & display of signs	<p>Tea bar staff to clean during use</p> <p>Cleaning staff to carry out deep clean</p>	
Contracting or passing on COVID-19	First Aid	<ul style="list-style-type: none"> • Players (Home) • Coaching staff (Home) • Players (Away) • Coaching staff (Away) • Match Officials • Club Officials (Home) • Club Officials (Away) 	<p>If a player gets injured, a member of their household or support bubble can aid them, but others will still need to socially distance unless a life threatening, or serious injury necessitates compromising guidelines to provide emergency care.</p> <p>If emergency care is necessary, coaches will have PPE available in the team's first aid kit</p> <p>In all cases, NHS guidance on further management should be followed.</p> <p>All coaches to be with the familiar with the First Aid Guidance in the FA's Return to Grass Roots Football document (available on the clubs Website).</p>		<p>PPE has been ordered. Awaiting delivery</p> <p>Coaches to contact parents and direct them to the latest Risk Assessment document published on the club Website</p>	



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Contracting or passing on COVID-19	General	<ul style="list-style-type: none">• Players (Home)• Coaching staff (Home)• Players (Away)• Coaching staff (Away)• Match Officials• Club Officials (Home)• Club Officials (Away)• Volunteers• Spectators	Throughout the ground and clubhouse there will be signage reminding people of the importance of both social distancing as well as following government hygiene guidelines	RS to arrange purchase & display of signs		



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Version 1 - Not published

Version 2.1 – Published on HGFC Website 26th July 2020

Risk Assessment Completed By

Name	Stephen Powell	Position	Administrator	Signature		Date	
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Risk Assessment Checked By

Name	John Ostinelli	Position	Club Secretary	Signature		Date	
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Risk Assessment Approved By

Name	Rob Shed	Position	Chairman	Signature		Date	
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